

MICROCURVES TRADING PRIVATE LIMITED

UNIT NO.208 & 209, 2ND FLOOR, XCHANGE PLAZA, DALAL STREET COMMERCIAL
CO-OPERATIVE SOCIETY LTD., ROAD-5E, BLOCK-53,
GIFT CITY, GANDHINAGAR, GUJARAT, 382355
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CIN- U93000GJ2014PTC124048

WRITE UP ON THE PROCEDURE FOR OPENING AN ACCOUNT

Step- 1: Download the account opening form from our website www.microcurvetrading.com under “New Accounting Form” section.

Or

Collect the Account opening form from our office premises at Unit no.1 and 2, 17th Floor, Office No. 4A, GIFT-ONE tower, Road-5C, Zone-5, Gift City, Gandhinagar-382355, Gujarat.

Step- 2: Read all the clauses of the form carefully.

Step- 3: Fill in the required mandatory and voluntary fields in the form in block letters depending on the category of the account. Affix stamp (only in case of non-individual) and put your signature on the fields marked for signature.

Step- 4: Attach the certified copies of the supporting documents as per the Checklist of the account opening form.

Step- 5: Submit the form with supporting documents at our office premises at Office 4A, Unit NO. 1&2, 17th Floor, GIFT One Tower, Road -5 Zone -5C, GIFT City, Gandhinagar, Gujarat – 382355.

Step- 6: The form along with the supporting documents will be checked by our KYC service desk. Discrepancy, if any, shall be communicated to the client.

Step- 7: Client needs to rectify the discrepancy and resubmit the form to the KYC service desk.

Step- 8: The form along with the supporting documents will be re-checked by our KYC service desk. Upon successful verification of the form the representative will visit the premise of the client for verification of original documents and In-person verification.

Step- 9: Upon successful completion of the aforementioned procedure the trading and/or demat account shall be opened and activated.